

## ARE YOU READY TO GRADUATE?

- A Graduation Application must be on file with the Registrar.
- You must have completed a degree audit with the Registrar's office.
- You must have a MINIMUM grade of "C" for each required course.
- You must have the MINIMUM GPA of 3.0.
- You must have earned the minimum hours required for each degree.
- Official transcripts must be on file and a Petition for Transfer completed for any applied transfer credit(s).
- Official transcripts must be on file and a Petition for Advanced Standing must be approved and on file for any advanced standing credit(s).
- Course Substitutions must be approved and on file.
- HPE requirements must be met for your degree. An NP is not acceptable for a HPE course.
- All required Assessment courses must be completed with a passing grade.
- All previous semester's incomplete work must be submitted to **the course professor for grading** by the end of the **final spring semester**.
- All incomplete courses must have a petition approved I or E with a maximum of 6 credits or less to complete in the summer semester. This may also affect eligibility to receive a diploma or participate in any ceremonies.
- If using Student Loans, you must do an Exit Interview. Complete Exit Interview online at [www.studentloans.gov](http://www.studentloans.gov).
- If you are not receiving your diploma at the commencement, it will be mailed to you by the Registrar's Office.
- **The name on your diploma and name announced at hooding and graduation will be as you requested on your graduation application.**

**ORU Graduate School of Theology and Ministry  
2025 Graduation Checklist**

**All graduating students must fill out the Graduation Application form through Vision:  
vision.oru.edu/student login > Student Services & Financial Aid > Student Records > Apply to  
Graduate**

YES NO I have completed a Degree Audit with the Registrar's Office.

YES NO I understand that it is my responsibility to fulfill all Assessment requirements before graduation.

PRFT 055 Spiritual Formation Assessment: _____ PRFT 057 Mid-Level Assessment: _____ PRFT 058 Candidacy Level Assessment: _____
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\*Other pre-requisites or assessments may be applicable to counseling students. Contact Jessica Vetal at [jvetal@oru.edu](mailto:jvetal@oru.edu) to verify, if needed.

YES NO I understand that it is my responsibility to fulfill all the degree requirements before the end of the semester of my graduation to participate in the Hooding and Commencement ceremonies.

YES NO I certify that the minimum hours required for the degree, excluding prerequisites, will be completed by the end of the spring semester, with the understanding that if less than a "C" in a course is received, my Graduation Application will be withdrawn.

YES NO I understand that all Incomplete Grades must be completed prior to May 3<sup>rd</sup> to receive your diploma at Commencement and your Graduation Application will be withdrawn should the Incomplete(s) not be resolved.

YES NO I understand that all university balances must be paid by April 15, 2025, in order for me to participate in the graduation ceremonies.

YES NO I have completed the online 2025 Graduation Application on Vision.

YES NO **I plan to attend the 2025 Graduate School of Theology and Ministry Hooding Ceremonon Friday, May 2.**

YES NO **I plan to attend the 2025 ORU Commencement on Saturday, May 3**

Note: this checklist is for you and does not need to be returned to our offices.